



Job Description

Position: Program Director
Program: East New York Clubhouse (ENYCH)
Reports to: Division Director
Location: 980 Halsey Street, Brooklyn, NY
Salary Range: \$80,000 (MSW) - \$90,000 (LMSW/LCSW)
Status: Full time - must be available to work flexible hours and some evenings, weekends and holidays

The Program Director works in collaboration with staff and members in the daily operation of BCS's East New York Clubhouse, an internationally certified and highly recognized Clubhouse model program, which provides a safe, nurturing, and non-institutional setting for psychiatric rehabilitation for our members that fosters independent living and greater participation in the community. Generate member interest in participation in all aspects of programming. Staff Supervision; maintain attendance; Program outreach and attain enrollment of 600 clients.

Qualifications

- MSW required, LCSW preferred, plus progressively responsible work experience in a related setting.
- Minimum of 5 years supervisory experience
- Successful candidate should have significant, relevant history of work experience in a Clubhouse or similar rehabilitation model with individuals who have serious mental illness or co-occurring disorders
- Strong work ethic and willingness to work flexible hours.
- Excellent verbal, interpersonal and written communication skills, including ability to effectively communicate with internal and external stakeholders.
- Excellent judgment and ability to adapt to situations as they arise by possessing the capability and flexibility and quick thinking with a focus on intervening to de-escalate potential mental health crisis
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- Basic computer proficiency (MS Office – Word, Excel, and Outlook).
- Ability to handle crises in a skilled, supportive, and effective manner
- Strong team leadership, collaboration and management skills are required. Fingerprinting and criminal background check required.

BENEFITS:

- Generous paid time off – Vacation, Sick, Holidays
- Medical, Dental, Vision
- 403(b) with match
- Public Service Loan Forgiveness eligibility



Brooklyn Community Services

- Short- and Long-Term Disability
- Life Insurance
- Pre-Tax Commuter Benefits
- Flexible Spending Accounts for Health & Dependent Care Expenses
- Credit Union Membership available
- Financial Coaching
- Employee Assistance Program

APPLICATION INSTRUCTIONS:

All applicants must apply through our [CAREERS SITE](#) and complete the application, provide an up-to-date resume. A cover letter is preferred. [TO APPLY CLICK HERE](#)

BCS is an Equal Opportunity Employer. Auxiliary aids and services are available upon request to individuals with disabilities.