Yeshiva University Undergraduate Programs: Request for Outside Course form

Today's Date:	Banner ID:		
First Name:	Last Name:		
YU Email:	School:	\Box SCW	□YC
Year:	Major/Minor:		

Complete this form for any Summer course taken outside of YU, including those on the pre-approved list. Guidelines:

- A syllabus must be included for any course not on the pre-approved list. Pre-approved summer courses are posted:
 - Stern College Pre-approved courses: <u>https://www.yu.edu/advising/stern-academic-advising/summer</u>.
 - Yeshiva College Pre-approved courses: <u>https://www.yu.edu/academic-advising/undergraduate-men/summer</u>.
- All business courses must be taken at an AACSB approved program.
- No approval will be granted for courses taken at any community college.
- To receive credit, you must complete approved courses with a grade of "C" or better. Grades earned in outside courses will not be figured into your GPA at Yeshiva University.
- A summer course must last at least four calendar weeks.
- The number of credits you may take during a summer session depends on the length of the summer session:

[Lengths of session:	4 weeks	5 weeks	6 weeks	7 weeks	8 weeks
	Maximum # of credits permitted:	4 credits	7 credits	8 credits	9 credits	10 credits

• You may take no more than a total of 10 credits during a summer semester (total from all summer sessions).

• In schools on the quarter system, 4 quarter credits equal 2.5 transfer credits; 5 quarter credits equal 3 transfer credits.

Student: Fill in your personal information above. Below, fill in information about the outside college/university and courses.

Please list your proposed courses:

Dept & Course#	Irse# Course Title Credits Proposed YU Equivalent/Requirement		YU Dept Approval	

 $\hfill\square$ I agree to abide by the 20_____ Summer School Rules & Regulations:

Student's Signature

Student: Submit this form via email to your advisor. Include syllabi for courses not on pre-approved list.

Katz Associate Programs:	Stern College for Women:	Sy Syms School of Business:	Yeshiva College:
katzundergrad@yu.edu	scwadvisement@yu.edu	symsadvising@yu.edu	<u>ycadvisors@yu.edu</u>

Advisor approval: Confirm administrative requirements are met. Indicate faculty approval in chart above.

Date

Advisor comments:

Date

Advisor signature Advisor: send form to registrar and student.

> Upon completion of the course, student must have an official transcript sent to: Office of the Registrar, Yeshiva University: berenregistrar@yu.edu or wilfregistrar@yu.edu or <a href="mailto:wilfo: