



**Teach
Account
online**

How to Become Licensed to Teach in New York

AN INFORMATION SESSION
ON NYC LICENSING AND NYS CERTIFICATION



Students seeking NYS Certification must pass the following exams :

- Academic Literacy Skills Test (ALST)
- Educating All Students Test (EAS)
- Content Specialty Tests (CST)
 - Multi subject for elementary (Grades 1-6)
 - Multi subject for early childhood (Grades B-2)
- edTPA (completed during student teaching)

<http://www.nystce.nesinc.com/index.asp>

The screenshot shows the NYSCE website interface. At the top, there is a navigation bar with the NYSCE logo, the text 'NEW YORK STATE TEACHER CERTIFICATION EXAMINATIONS™', and links for 'FAQ' and 'Contacts'. A search bar is also present. Below the navigation bar, there is a main content area with a large image of a man sitting at a desk with a laptop. To the right of this image is an 'Important News' section with several news items. Below the main content area, there are several columns of links and information, including 'TAKING THE TEST: REGISTRATION BULLETIN', 'NYSCE PROGRAM UPDATES', 'PREPARE FOR YOUR TEST', and 'ALREADY REGISTERED?'. The footer contains copyright information and links for 'Terms of Use', 'Privacy Policy', 'Trademarks', and 'Contacts'.



Study guides and full practice tests can be accessed from the NYSTCE website:

http://www.nystce.nesinc.com/NY_prepare_opener.asp

The screenshot shows a web browser window displaying the NYSTCE website. The browser's address bar shows the URL http://www.nystce.nesinc.com/NY_prepare_opener.asp. The website header features the New York State Teacher Certification Examinations logo and navigation links for Home, Test Information, Register Now, Prepare, Score Reporting, and Faculty. A search bar is also present. The main content area is titled "Prepare for the NYSTCE" and includes a "Search by test:" section with a dropdown menu and a "Get Materials" button. Below this is a "Search by product:" section with six product cards: "Preparation Guides", "Test Frameworks", "Practice Test", "CBT Tutorials", "Tour the Center", and "Score Report Explanation". Each card includes a small image and a brief description. At the bottom of the page, there is a copyright notice for Pearson Education, Inc. and a link to the Terms of Use.



There are also some tutorials in YouTube which may be helpful in preparing for the exams, e.g.:

- From CUNY,
<https://www.youtube.com/watch?v=6MLiFvwvpe8&feature=youtu.be>,
- From SUNY
Potsdam, <https://www.youtube.com/watch?v=JQB5M8FETvY>
- ...and others



Prior to graduation, students must also complete the following workshops:

- Child Abuse Identification and Reporting – Offered every semester on campus;
- SAVE – Violence Prevention and Intervention – Offered online at YU;
- Autism Spectrum Disorders – Offered online at YU;
- DASA – Dignity for All Students Act (Bullying) – Part 1 offered every semester on campus, Part 2 completed online at YU.



All New York Teachers must have state certification
All NYC Teachers must also be licensed by the NYC Department of Education
All Student Teachers in NYC Public Schools must register with the NYC Department of Education

<http://schools.nyc.gov/TeachNYC/default.htm>

[New application](#) | [Continue an application](#) | [NYC Teaching Fellows](#) | [Student teachers](#) | [Contact us](#)

search here...

SEARCH



Home	Teaching in NYC	Who We're Looking For	Salary and Benefits	Getting Certified	Applying and Getting Hired	Student Teachers and Teacher Incentives	Pupil Personnel & Substitutes
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1,700 schools
One million students
Infinite possibilities

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Recruitment Events >
[View Events>](#)

What's New >
Updated hiring needs and guidelines for the 2013-2014 school year. [More>](#)
Learn more about teaching STEM (science, technology, engineering, and math) in New York City. [More>](#)

Meet Your Colleagues >

Why teach NYC?
Hear their stories.
[Meet Your Colleagues](#)



- YU submits student teacher names and placements to NYCDOE
- Students create a personal profile, as well as enter student teaching placement information to NYCDOE.
- VIP: REMEMBER USER NAME AND PASSWORD.
- International students who do not have a SS # will be issued an ID # from the Office of Student Teaching Initiative, NO fingerprinting required

The screenshot shows a web browser window with the URL <https://nyc.teacherssupportnetwork.com/studentteacher/register/Start.do>. The page is titled "BASIC INFORMATION/LOGIN PROFILE" and includes a link to a "Student Teacher Registration User Guide (PDF)".

BASIC INFORMATION/LOGIN PROFILE

Fields include:

- *First Name
- *Last Name
- *Social Security Number (SSN)
- *Permanent Email Address
- *Confirm Email Address
- *Home Phone
- *Password (6-12 characters)
- *Verify Password
- *Password Hint (dropdown menu: Mother's Maiden Name)
- *Password Hint Answer
- If yes, when (mm/yyyy)
- Cell Phone

ADDRESS INFORMATION (CURRENT)

Fields include:

- *Address 1
- Address 2
- *City
- *State (dropdown menu)
- *Zip/Postal Code

ADDRESS INFORMATION (PERMANENT)

Fields include:

- Address 1
- Address 2
- City
- State (dropdown menu)
- Zip/Postal Code

UNIVERSITY INFORMATION

Fields include:

- *Please indicate the school where you are completing your education degree. (dropdown menu: Yeshiva University)
- *Certification - Subject Area (dropdown menu: Childhood Education/Elementary)
- *Certification - Grade Level (dropdown menu: Elementary)
- *Please indicate your anticipated graduation date. (MM/YYYY)
- *Please indicate the level of the degree. (radio buttons: Undergraduate, Graduate)
- Cumulative GPA (dropdown menu: Select GPA)

BACKGROUND INFORMATION (OPTIONAL)

Fields include:

- Date of Birth (DOB)

The page also features a sidebar with a "Login" button, a "Connect with Us" section, and a "Trouble logging in?" link.



Fingerprinting

- Student Teachers must be fingerprinted by the NYC DOE.
- At this time, International students do not need fingerprinting.
- Fingerprint documents will be visible at the top right hand corner of the student teacher profile.
- Ensure you complete the OSPRA 104 form to ensure your clearance is sent to the NYSED for certification.



Applying for New York State Teacher Certification



Students completing a teacher preparation program leading to certification should access the NYSED Office of Teaching Initiatives and create an account in the TEACH Online Services system:

<http://www.highered.nysed.gov/tcert/home.html>

International students will be issued an ID# by the Office of Teaching Initiatives at the request of the university.

www.highered.nysed.gov/tcert/home.html

ASA Training - DA... Time Converter - Co... iCloud Control Pane... Kronos WORKFORC... Experiments Teach NYC - New Y... TEACH System Syst... Allrecipes - Recipes ... P

Teaching in NY Educator Resources Certification Fingerprinting TEACH System Topics A-Z

Learn how to become certified in NYS!
Becoming Certified - What's My Next Step?
Types of Certificates and Licenses
Distance Learning
Certificate Holder Lookup
Frequently Asked Questions
OTI Topics A-Z
News

Teachers in NY Subscribe!
to receive important certification information

Our Address:
Certification
Office of Teaching Initiatives
NYS Education Department
89 Washington Ave, 5N EB
Albany, New York 12234

Fingerprinting
Office of School Personnel
Review and Accountability
NYS Education Department
381 Education Building Annex
Albany, NY 12234

SUBMIT FEEDBACK

NYSED / Higher Ed / OTI /

Welcome to the Office of Teaching Initiatives Web site

News

- [Academic Literacy Skills Test \(ALST\), Educating All Students test \(EAS\), and certain redeveloped Content Specialty Tests \(CSTs\) safety nets](#) | Updated 07/21/2015
 - The exam requirement(s) will not show as met until the safety net(s) are the last requirement for certification. If a candidate has met all requirements for certification by June 30, 2017 except the use of one or more of the safety nets and the certificate has not issued, email examssafetynet@nysed.gov to request the safety net(s) be applied.
- [edTPA Safety Net](#) | Updated 07/14/2015
- [New registration requirements for classroom teachers and school leaders holding a Permanent or Professional certificate, and Teaching Assistant Level III certificate holders effective July 1, 2016](#)
- [Now Accepting 2015-2016 Applications for NYS Albert Shanker Grant Program](#) | Posted 09/08/2015
- [New Fingerprint Process effective August 3, 2015](#) | Posted 08/24/2015

Certification Requirements Self-Register with TEACH Login to TEACH Application Status

Becoming Certified

- [Pathways to Certification: Which Pathway is Right for Me?](#)
- [How to Apply](#)
- [Becoming Certified - What's My Next Step?](#)
- [Applicants from Other States](#)
- [Testing](#)
- [Verification of Experience form](#)
- [OSPRA 103 Authorization to Forward Criminal History to NYCDOE](#) (66 KB)
- [OSPRA 104 Authorization to Forward Criminal History to NYSED](#) (66 KB)

Already Certified

- [Professional Certificate - Master's Degree Requirement](#)
- [Permanent Certificate](#)
- [Professional Development for Certificate Holders](#)
- [Duplicate Certificates](#)
- [Time Extension of a Provisional, Initial, or Transitional Certificate](#)
- [Name Change](#)
- [Effective Date](#) (updated December 2013)



- **Applicants for teacher certification may**
 - Apply for a certificate
 - Check the status of application
 - View/update personal profile
 - View/update employment/professional development record
 - View status of fingerprint clearance

- **Colleges/Universities may**
 - Enter certificate recommendation
 - View candidate's certification record
 - Confirm Initial or Professional certification status

- **Schools may**
 - View employee/prospective employee's certification, fingerprint clearance, and employment history
 - View/update professional development hours completed by employee
 - Confirm self-reported teaching experience of a prospective employee
 - Report the termination of an employee



Self-Register With TEACH.

www.highered.nysed.gov/tcert/home.html

ASA Training - DA... Time Converter - Co... iCloud Control Pane... Kronos WORKFORC... Experiments Teach NYC - New Y... TEACH System Syste... Allrecipes - Recipes ...

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Certification Requirements **Self-Register with TEACH** **Login to TEACH** **Application Status**

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- [Verification of Experience form](#)
- [OSPRA103 Authorization to Forward Criminal History to NY CBOE](#) (199 KB)
- [OSPRA104 Authorization to Forward Criminal History to NYSED](#) (201 KB)

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- [Name Change](#)
- [Effective Date](#) (updated December 2013)



First - watch the tutorial available on the website.
VERY IMPORTANT: Remember your user name and password. It is very difficult to have it reset.

www.highered.nysed.gov/tcert/teach/selfreg.html

NYSED.gov

Office of Teaching Initiatives

Teaching in NY | Educator Resources | **Certification** | Fingerprinting | TEACH System | Public Resources | Index A-Z

TEACH System

List of TEACH Services

Frequently Asked Questions about Your TEACH Account

TEACH Resources

Report Problems Using TEACH

NYSED / Higher Ed / OTI / TEACH System

TEACH Self Registration

Welcome to Self Registration for TEACH System. You will be creating a personal account to login to TEACH. Once you are in TEACH you will be able to do the following:

- Apply for fingerprint clearance
- Apply for a certificate
- Check the status of your application(s)
- View/update your profile (update address, request a name change or social security update, etc.)
- View your certification record (evaluations and issued certificates)
- View/update your professional development record for your Professional or Teaching Assistant 3 certificates.
- Apply for a duplicate certificate

School Employers and College Administrators
If you represent a New York State College/University or School or BOCES and need administrative access to the TEACH System Go to [TEACH Resources](#).

Go to Self-Registration Tutorial

Continue

Last Updated: April 8, 2013

Contact OTI | Related Links | Frequently Asked Questions | Office of Higher Education
University of the State of New York - New York State Education Department
Contact NYSED | Index A - Z | Terms of Use

www.highered.nysed.gov/tcert/certificate/

selfreg (4).exe

Show all downloads...

12:48 PM
10/24/2013



➤ Self-Reported Education and Employment History

- Important to keep information up to date.

NEW YORK STATE EDUCATION DEPARTMENT
Office of Teaching Initiatives

[TEACH Home](#) | [Search Certification Requirements](#) | [Logout](#)

Account Information

Name : DANIELLE
 Date of Birth : 02/03/1981
 Address : STREET
 STATEN ISLAND, NY 10301

SSN :
 Gender : Female

Select information you want to view:
 To view more than one category,
 press CTRL while clicking each
 category you want to see,
 then click the "Go" button.

Education
 Work Experience
 Certificates
 Fingerprinting
 Test Scores
 Workshops
 Superintendent Statements
 College Recommendations

GO

Self-Reported Occupational Experience

Employer Name	Start Date	End Date	Full/Part Time	Summary of Experience
No Data Found				

Teaching/School Experience



Name of School and Location	Public School	Start Date	End Date	Full/Part Time	Summary of Experience
P.S 128, Brooklyn NY	Yes	01/01/2007	06/27/2007	Part Time	I substituted for grades 1-5.
P.S 35 , Staten Island NY	Yes	05/21/2007	06/27/2007	Part Time	I substituted for grades 1-5.
McKee HighSchool, Staten Island	Yes	01/01/2007	06/27/2007	Part Time	I substituted for grades 9-12.



Applying for the Certificate

- Upon graduation, you will log into your account and decide which certificate to apply for. Select the appropriate certificate by category, title, and type. (Note, you should have all your exams passed prior to applying. The certification will not generate without passing scores.)
- **Area of Interest:** Certificates are divided into major groups, or categories. You will be applying for a **Classroom Teacher**.
- **Title:** Subject and grade level that you are authorized to teach: Early Childhood Education (Birth-Grade 2) or Childhood (1-6)
- **Type:** **Initial** v. Professional
- YU's undergraduate programs lead to initial certification. The initial certification is valid for five years, after which you should apply for professional certification. Please see additional requirements for the professional certification on the Office of Teaching Initiatives website: <http://www.highered.nysed.gov/tcert/certificate/typesofcerts/in.html>



Program Number	Stern College for Women Program Name	Award Title (Degree)	Certification Titles and Types
26051	Childhood Education	Bachelor of Art (BA)	Childhood Education (Grades 1-6) Initial Certificate
26052	Early Childhood Education	Bachelor of Art (BA)	Early Childhood Education (Birth – Grade 2) Initial Certificate



You are enrolled in a [New York State teacher preparation program](#). After selecting the title, type of certificate, choose the radio button: "Pathway: Approved Teacher Preparation Program."

- The Yeshiva University Registrar will submit your institutional recommendation when the degree is conferred on your transcript.



- **Submitted Online:** After you have entered all the information, you will be prompted to submit payment online or you may print out a payment coupon and mail in a US Postal Money Order. Currently, each certification will cost \$50. (If you are asked to pay \$100, you have chosen the WRONG Pathway.)
- An “Application Confirmation” screen will appear. The confirmation will have the date your application was received, amount of the fee paid, and the requirements that have been completed or need to be completed in order to receive the certificates you have applied for.
- You may login to TEACH at any time and click the Account Information link to see the status of your application. The Office of Teaching will not print out initial certifications. They will remain visible on the TEACH website.
- Technical support with TEACH is available by telephone Monday-Friday, 8:00 a.m. – 5:00 p.m. at 518-486-6041.