

Job Title: Health Home Servicing Children Care Management Supervisor

Department: Pediatric Care Coordination

Reports To: Care Management Director/Program Manager

Agency: Pesach Tikvah Hope Development

Job Type: Full-time

Salary: \$75,000

Position Overview

The Health Home Servicing Children (HHSC) Care Management Supervisor leads a team of care managers responsible for overseeing services for children with complex healthcare needs. This role involves supervising care coordination, conducting eligibility screenings, managing HCBS (Home and Community-Based Services) assessments and referrals, compliance and ensuring families have access to appropriate resources. The supervisor will ensure that care plans are executed effectively and that families receive high-quality support.

Key Responsibilities

Team Supervision

- Supervise and support care managers, ensuring effective case management and adherence to agency policies.
- Provide coaching, performance reviews, and ongoing training to staff.
- Support care managers with resources and available supports.
- Ensure care managers complete assessment, plans of care and other documentation in a timely and accurate matter

Care Coordination & Client Support

- Oversee the development and implementation of individualized care plans for pediatric clients.
- Conduct eligibility screenings and facilitate HCBS referrals to ensure children access appropriate services.
- Monitor client progress and ensure care plans are adjusted as needed.

Outreach and Screening

- Conduct eligibility screenings and facilitate HCBS referrals to ensure children access appropriate services.
- Conduct outreach calls to engage and educate potential members about services
- Communicate with entities such as hospitals, clinics and other community organizations as needed.

Compliance & Reporting

- Collaborate with team to ensure compliance with state/federal regulations and agency standards for health home care management services.
- Keep records of care manager performance and services.

Qualifications

Education

- Masters degree in social work, marriage and family therapy or counseling preferred or Bachelor's degree in Social Work, Nursing, Public Health, or a related field with four years of field experience

Experience

- Experience with care management and HCBS eligibility preferred.

Skills

- Strong leadership, communication, and organizational skills.
- Mental health assessment and DSM diagnosis proficiency
- Ability to work with diverse families and manage multiple cases from diverse backgrounds.

Language

- Bilingual Spanish speaking preferred

How to Apply: Submit your resume to jlichtman@pesachtikvah.org