

INVESTIGATION OF VIOLENT FELONY OFFENSES

Effective January 1, 2000, the trustees of every college in New York State are required by law to adopt a plan providing for the investigation of any violent felony offense (as defined in Section 70.02 of the New York State Penal Law) on the grounds of their institution. The law further requires that each institution enter into agreement into an agreement by January 1, 2000, providing for the prompt investigation of such crimes.

The Protocol below along with the Memorandum of Understanding (MOU) with the New York City Police Department was submitted and approved by the Board of Trustees.

- A. In the case of a violent felony offense which is committed on campus grounds Yeshiva University.

The campus Security Department shall immediately respond, investigate, and promptly report such offense to the New York City Police Department. The Security Department shall also provide to the Police all the pertinent information in its possession and shall identify any victims and appropriate witnesses.

- B. In case of any student who resides in a facility owned or operated by Yeshiva University and who is reported to the Security Department as missing from his or her residence, the Security Department shall investigate pursuant to the policy set forth below and advise the New York City Police Department.
- C. In all such cases the Security Department and other University Officials will give the Police Department their complete and thorough cooperation.

The following procedures are to be followed by the Security Department Supervisory Personnel upon receiving a report that a Violent Felony Offense (as defined in section 70.02 of the N.Y.S. Penal Law) occurred on campus.

Violent Felony Offense

1. Respond to the scene with additional personnel and have 911 called for the response of police and emergency medical personnel (if necessary).
2. Notify the Chief of Security.
3. Interview the victim and any witnesses. Request they await the arrival of the Police personnel.
4. Obtain pertinent facts concerning the incident.

5. Safeguard the crime scene/evidence until police respond.
6. Effect summary apprehension of offender if he/she is still present at scene and hold for responding police officers.
7. Advise responding police officers of all facts.
8. Work closely with all uniform /detective personnel to assist the victim/witnesses and to locate the perpetrator.
9. If requested, provide the police personnel with an office with a phone to be utilized as a temporary headquarters. The office should be at or near the Camps Security Office.
10. Prepare an Incident Report.

The Chief of Security or assistant will respond and coordinate further actions with police personnel and ensure that all appropriate university administrators are notified.