



DUPLICATE DIPLOMA REQUEST FORM

Duplicate diploma will be issued only if the original was 1) never received because it was lost in the mail, 2) destroyed in a fire or other accident, 3) damaged or defaced (please return damaged copy with this form), 4) lost. A duplicate diploma takes several months to prepare. It will be mailed to you when complete. A fee of \$25 is payable by cash, check (payable to Yeshiva University) or credit card (Visa or MasterCard) at the Office of Student Finance. Please note, no fee will be charged if original was lost in the mail, but the claim of non-receipt must be made no later than six months after the date of graduation.

I.D. No. _____ - _____ - _____

Name as it currently appears on school records _____
(Last, First, Middle)

School of YU from which student graduated _____

Degree and date granted _____

Diploma Mailing Address _____		
<i>Number & Street or Dorm Building and Room number</i>		
<i>City</i>	<i>State</i>	<i>Zip</i>
<i>Phone Number</i>	<i>Email</i>	

Signature *Date*

Certification by a Notary Public:

Sworn and subscribed before me this _____ day of _____, 20____

Signature and seal of Notary Public _____

For Office Use Only	
Date Received: _____	Signature: _____
Date new Diploma Sent: _____	Signature: _____