



LEAVE OF ABSENCE

For students who intend to leave the University and then return at some future time. Please note: Without filing this form, readmission may be denied. The request for a leave may be submitted for no more than one academic year at a time. A fee of \$20 for one semester or \$40 for a year is payable by cash, check (payable to Yeshiva University) or credit card (Visa or MasterCard) at the Office of Student Accounts. Please note there is no fee for the Undergraduate Combined Plan in Engineering at Columbia or for any other of the Undergraduate Combined programs.

Legal Name _____
(Last, First, Middle)

Yu ID No. _____

Current Mailing Address _____ <i>Number & Street or Dorm Building and Room number</i>		
City _____	State _____	Zip _____
Phone Number _____	Email _____	

• Period for which leave is desired - specify semester(s) or academic year: _____

• School (s) from which leave is requested (check all that apply):
 IBC JSS MYP SBMP SCW SSSB YC (indicate major _____)
 AGS BRG FGS WSS

• Are you in the Combined Plan in Engineering at Columbia? Yes, 3-2 Yes, 4-2

• Reason for requested Leave of Absence (Please note: If you plan to take courses for credit elsewhere, indicate where and attach an "Undergraduate Request for Outside Courses" form ("P10"), if credit is desired. You will **not** receive credit for study without this step): _____

Signature of Student _____

Date _____

For Office Use Only

Office of Student Finance:

Fee received _____ Amount \$_____ Receipt No. _____ Student Billed _____ OSF Stamp

Office of the Registrar:

"Request for Outside Courses" form received? Yes No

List all previous leaves, if any. _____

Signature _____ Date _____

Action by School I:

Approved Rejected

Comments: _____

Signature: _____ Date: _____

Action by School II:

Approved Rejected

Comments: _____

Signature: _____ Date: _____

Office of Student Affairs:

Comments: _____

Signature: _____ Date: _____