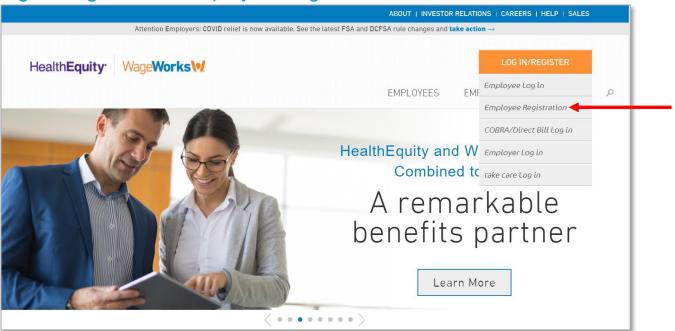
Commuter Benefit Information

HealthEquity WageWorks\•/

Registering online

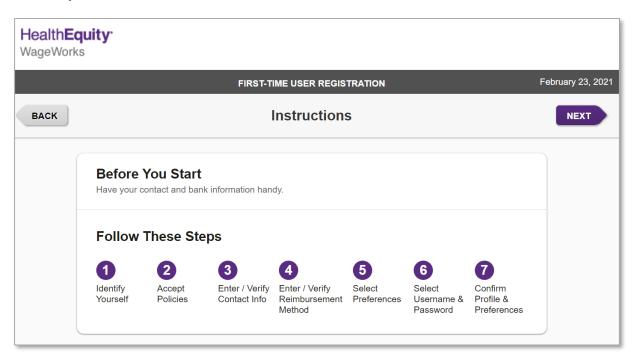
From the http://healthequity.com/wageworks homepage

Click Log In/Register → Employee Registration



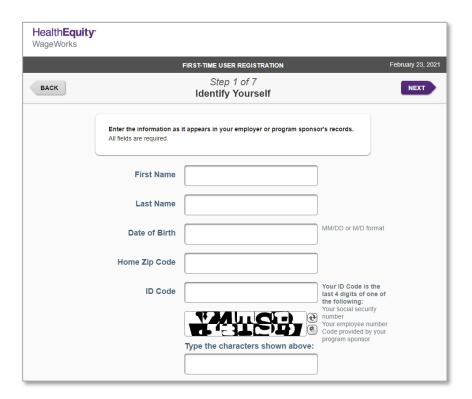
Registering online

Registration steps outlined

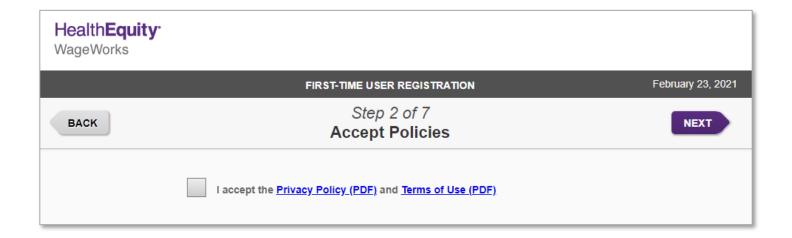


Registering online

Registration Screen:
 First-time users will be required to provide the following details to authenticate their accounts.

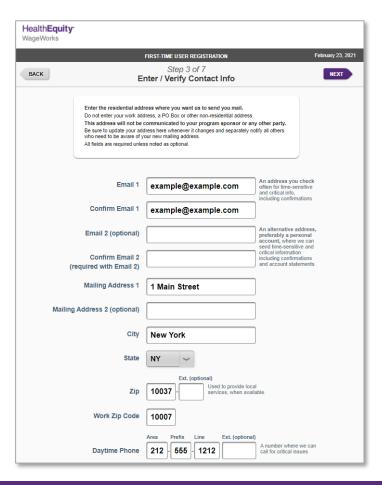


Accept the User Agreement



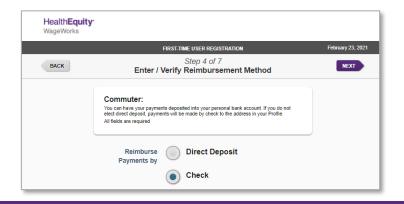
Verify Contact Information

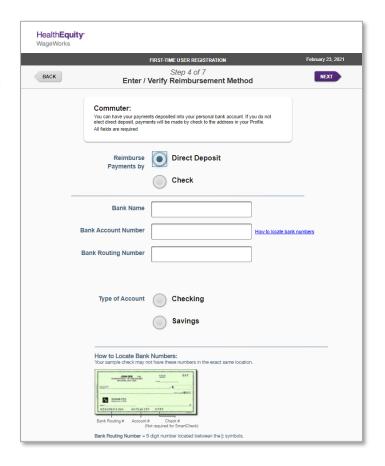
 Confirm and enter email address, physical address, work zip code and phone number



Set up Direct Deposit

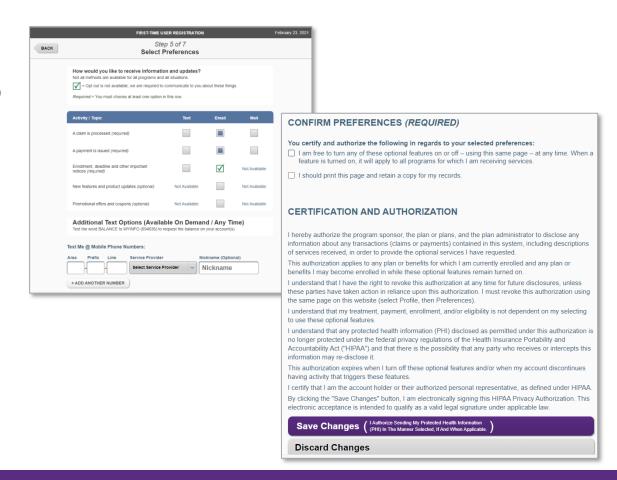
 HealthEquity recommends selecting the Commuter Card for your Parking and Transit needs. Reimbursement information is needed only if you will be using the Parking Pay Me Back option for commuter. The default is reimbursement by check. You can set up your account for direct deposit at any time. If you do not have your bank account information on hand, click next to proceed to the next page.





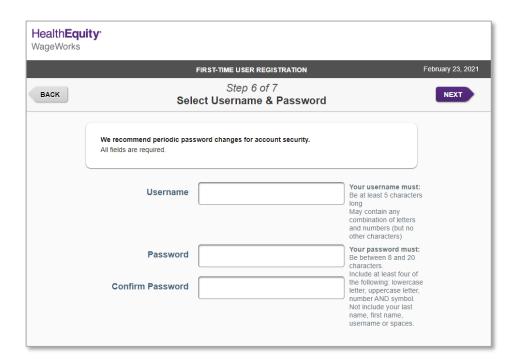
Preferences

 Select how you would like to receive updates, via text, email or mail.

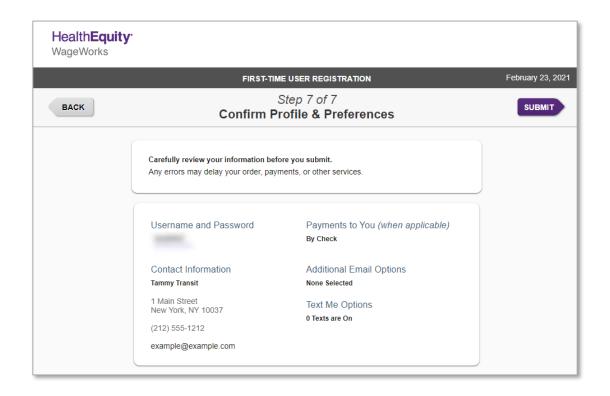


Create a Username and Password

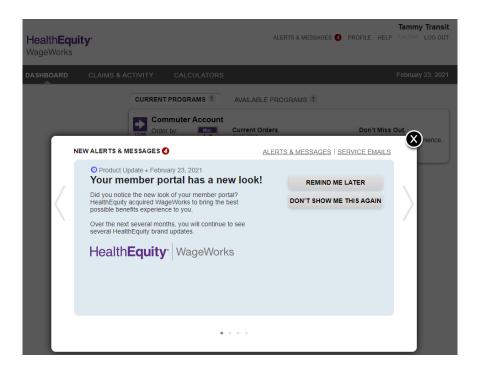
- Your username must be at least 5 characters long. It may contain any combination of letters and numbers (but no other characters).
- Your password must be between 8 and 20 characters. Include at least one letter and one number. Do not include your last, first or username.



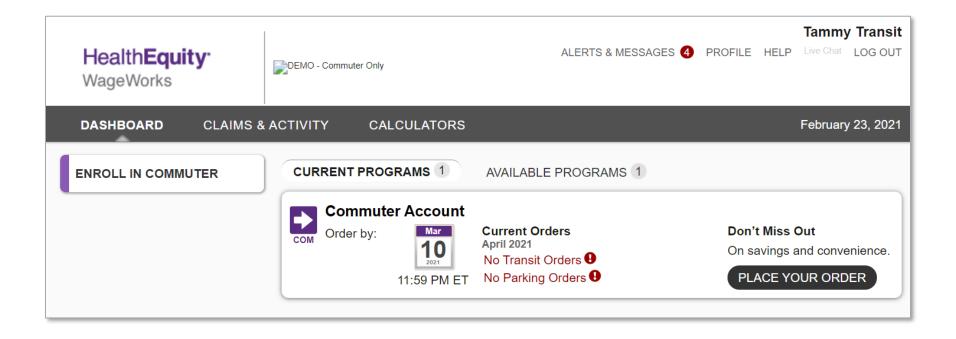
Confirm Profile and Preferences



Click "remind me later" for any alerts



Online Features Dashboard



Commuter deadlines - THIS IS AN EXAMPLE

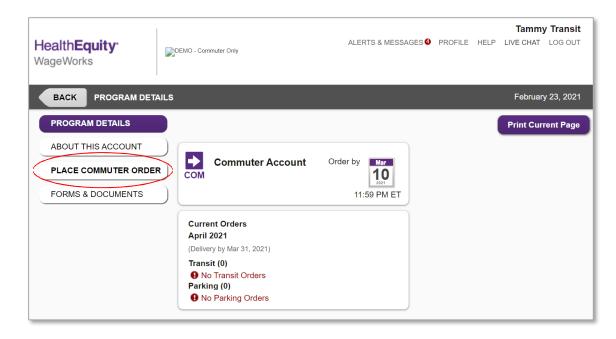
- The program has a monthly enrollment deadline of the 10th of the month
- Make changes or cancel anytime before 11:59 p.m. EST on the 10th of each month
- To participate for the first time, for the benefit month of June 2021, you will need to enroll no later than May 10

Transit Orders

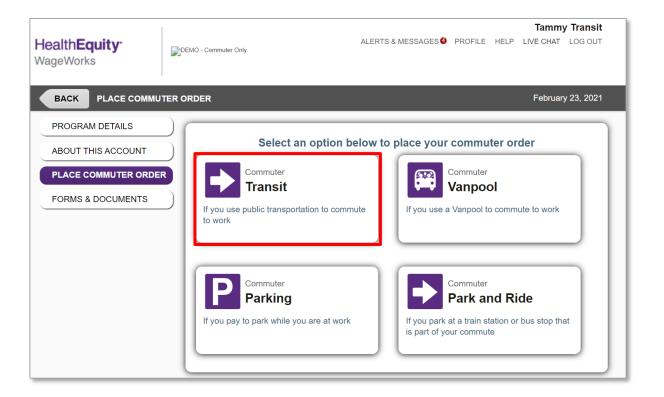
Health**Equity** Wage**Works\•**/

Enroll in Commuter

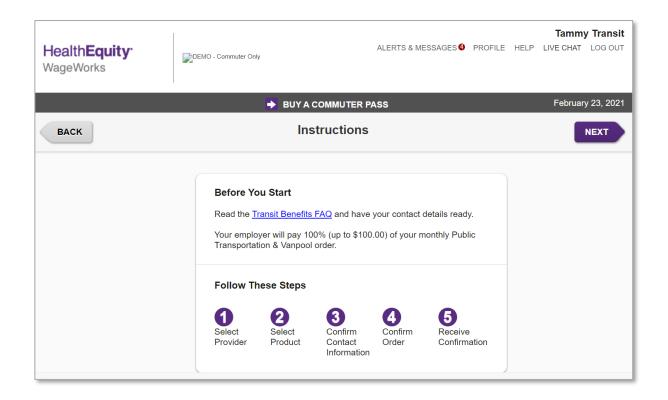
 Once you select "Enroll in Commuter" or the "Place Commuter Order" link, a box will appear asking for your work zip code. Please enter your work zip code to proceed.



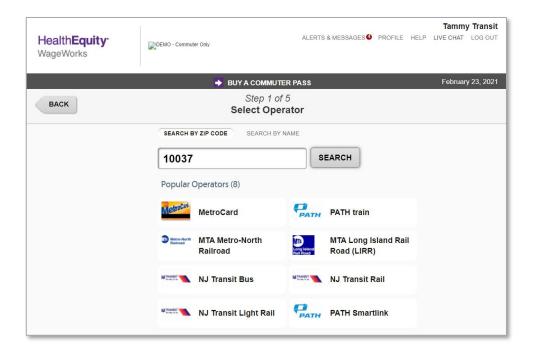
Enroll in Commuter for Transit



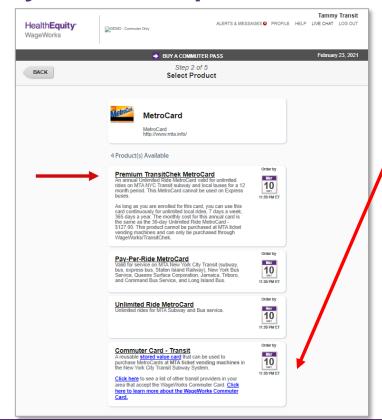
Enroll in Commuter



On your first order, you may need to enter your work zip code. Then select your transit pass operator.



Select your transit product or the Commuter Card



 Commuter Card is a stored value card that can be used to purchase tickets or pay for parking. We send you the card, and as you place your monthly or recurring election, HealthEquity will load that election amount on your card for each new election month.

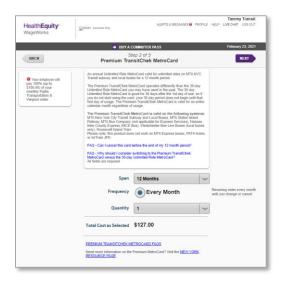
 If you don't use the full value of your monthly election, the credit carries and can be used in a future benefit month.

 If the Commuter Card is accepted at your transit provider selected, the Commuter Card will appear as a transit product you can select.

To select your product, click on the product name

Select the face value

 If you already use a Transit Smart Card or stored value card from your Transit Authority that can be reloaded, the system will prompt you for the serial number to enter to register your existing reloadable card.



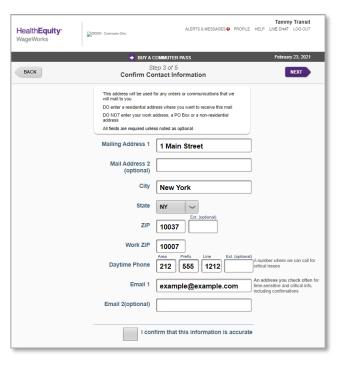




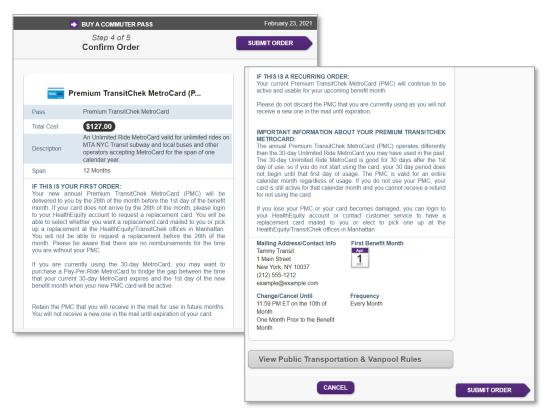


Confirm your contact information

Confirm an email address to receive email confirmation of your order.

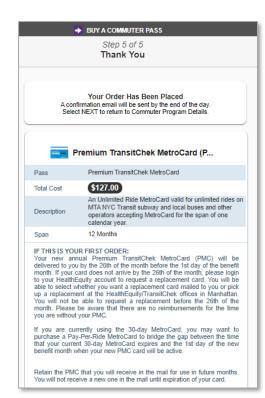


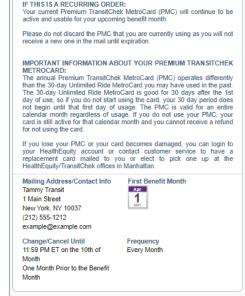
Confirm your order and click "Submit Order"



Order confirmation – Order complete

- You can change or cancel your order by the 10th of the month prior to the benefit month.
- i.e. for April benefit month you have until March 10 to cancel
- Passes and cards will be mailed in time for you receive them on the first day of the new benefit month.
- Reloadable transit passes will have funds loaded by the first day of the new benefit month





View Public Transportation & Vanpool Rules

Didn't find the transit option you were looking for?

Select 'cannot find what you are looking for.'

 Provide your information and correspondence is sent to customer service and they will follow up with you regarding your options.



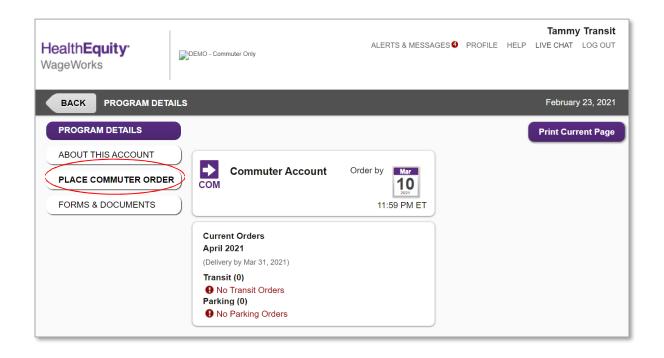
Important Tips

- If you are loading funds to your current card
- Be sure that the name on your card matches the name displaying in the HealthEquity system.
- Enter the correct serial #.
- Make sure your card is registered.
- After receiving your new card be sure to come back to the website to place an order for the amount to be loaded to the card each month.

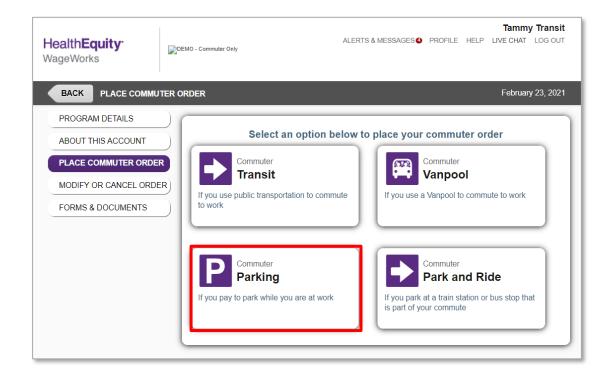
Parking Orders

HealthEquity WageWorks\•/

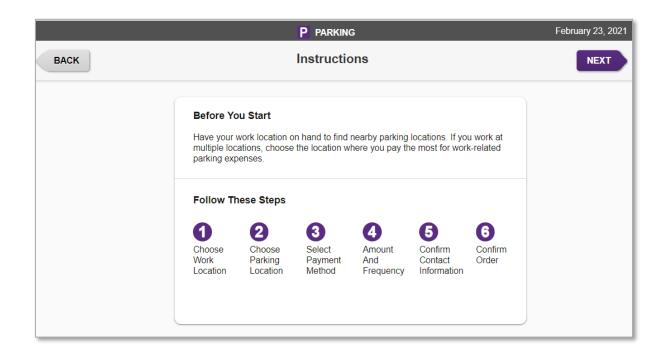
Enroll in Commuter



Enroll in Commuter for Parking



Enroll in Commuter for Parking



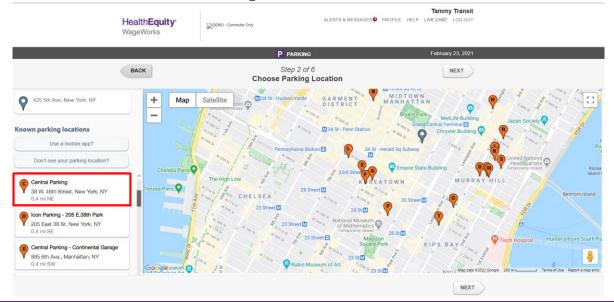
On your first order you will need to enter your work address

Once you enter your work address, select MAP IT. Once mapped, select NEXT

No known work locations	P PARKING	February 23, 2021
Enter your primary work address or drop a pin on the map	Step 1 of 6 Choose Work Location	NEXT
Street Address 1	Nivel Fair.	LOWER Kenn * Playground
452 5th Avenue	T Map Satellite	Canal Street MANHATTAN Bowery M Canal St Tenement Museum
Street Address 2	Franklin Stuyvesant High S	chool Canal St (1) Grand St (2)
City	Park Chambers St M	CHINATOWN
New York		City Hall
State		City Hall Park
NY	& Museum Fulton St M	Pace University TWO BRIDGES
Zip Code	Fulton St (
10018	9/11 Tribute Museum Trinity Ch Wall Street Museum of Jewish Wall Street Wall	NCIAL RICT SEAPORT
MAPIT	Google Acting A Lining	Map data ©2021 Google 200 m Land Terms of Use Report a map error

Select your garage location

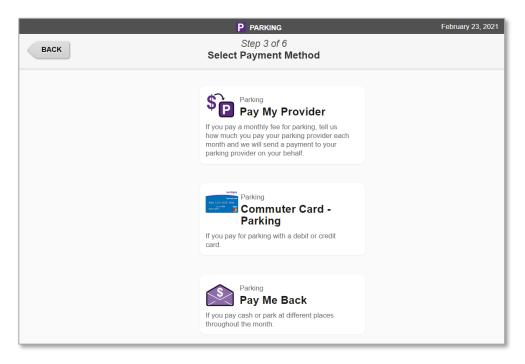
- If your parking location does not appear, select "Don't see your parking location? Click here" to enter the garage location and select one of the locations to the right.
- Once you enter or select the Garage Name and address, select NEXT



Select your payment option

 HealthEquity recommends the Commuter Card. This stored value, reloadable and reusable card will allow you to pay for your monthly parking.

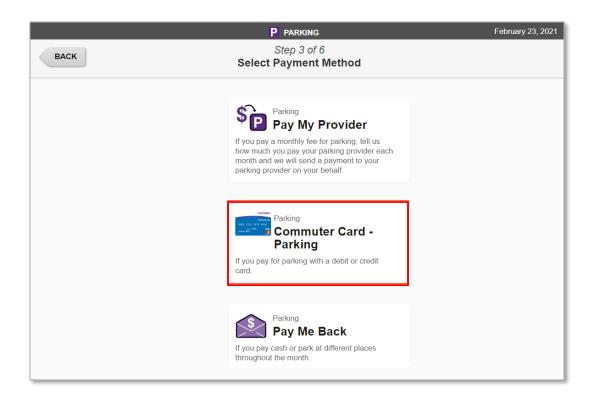
 Using this option allows you to quickly and efficiently make payment. Additionally, it can be used for the daily parking for work option



Parking options

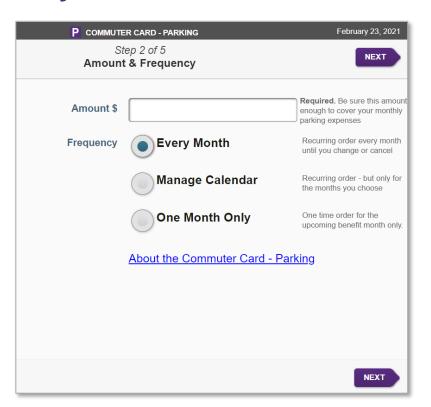
- Commuter Debit Card HealthEquity recommends the Commuter Card. This stored value, reloadable and reusable card will allow you to pay for your monthly parking online
- Parking Pay Me Back If you pay at a meter, cash box or different places throughout the month
- Pay My Provider If you pay for a monthly parking permit or pay once per month

Commuter Card option



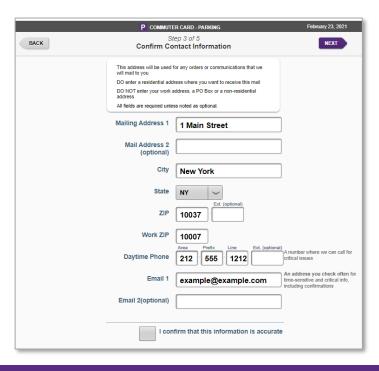
Enter your amount and frequency

 Select every month to have a recurring amount loaded to your card.



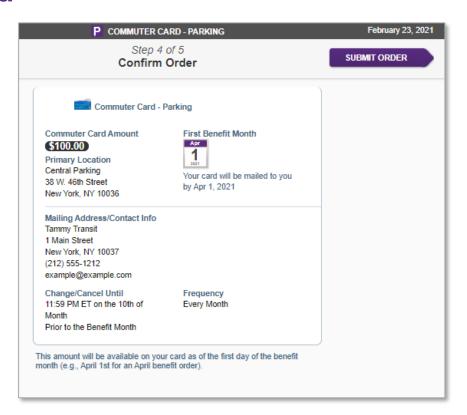
Confirm your location

Confirm an email address to receive email confirmation of your order.

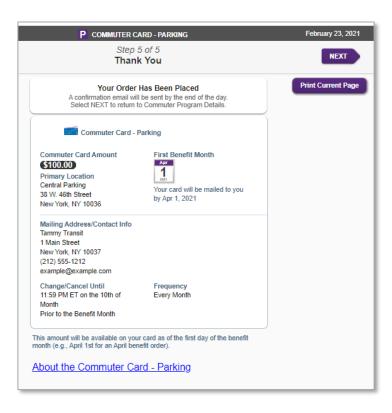


Your order is confirmed

Select "Submit Order."

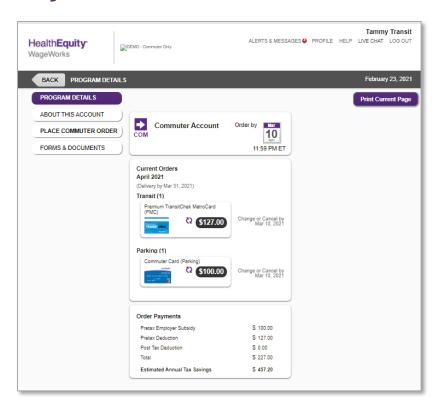


Confirmation and Timing of Order – Commuter Card

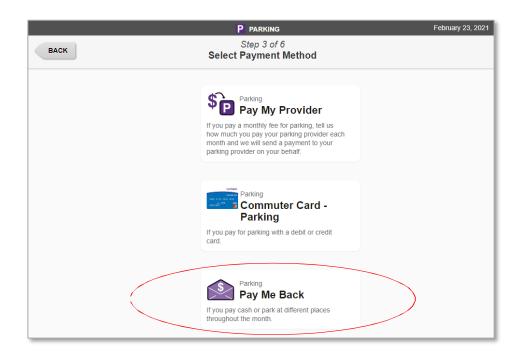


Your dashboard updates to reflect your order

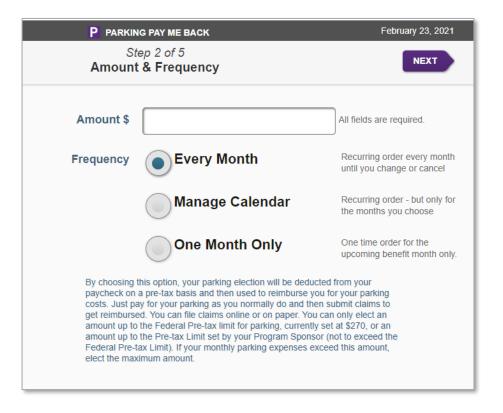
 You can change or cancel your order by the 10th of the month prior to the benefit month, i.e. for April benefit month you have until March 10th to change or cancel.



HealthEquity Pay Me Back option

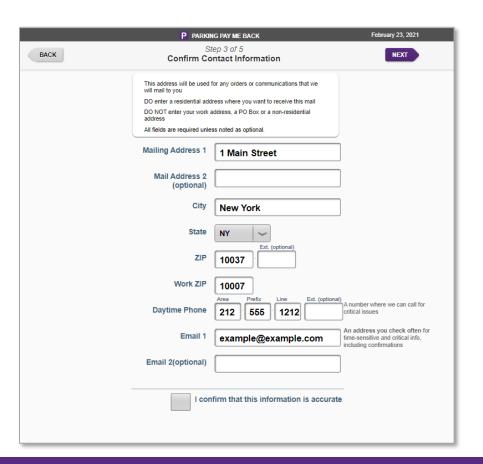


Select amount



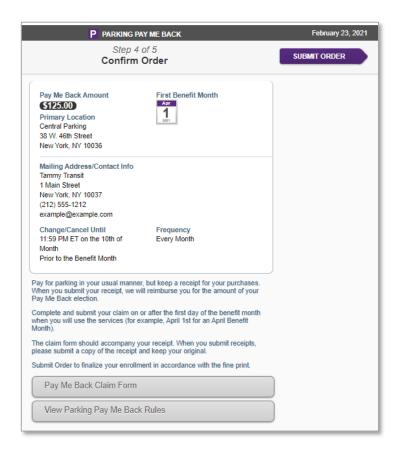
Confirm your location

 Confirm an email address to receive email confirmation of your order.

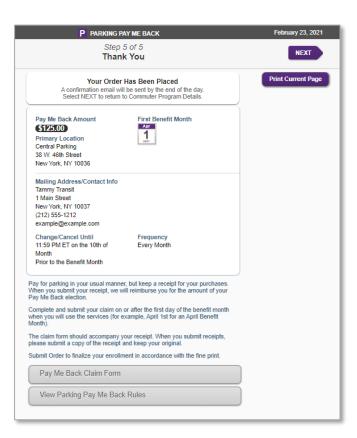


Confirm your location

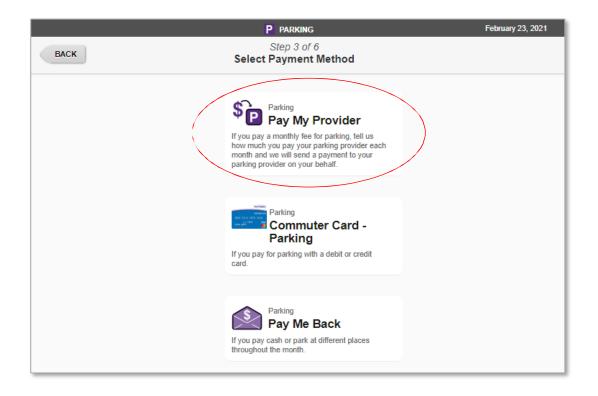
 Enter an email address to receive email confirmation of your order.



Confirm order

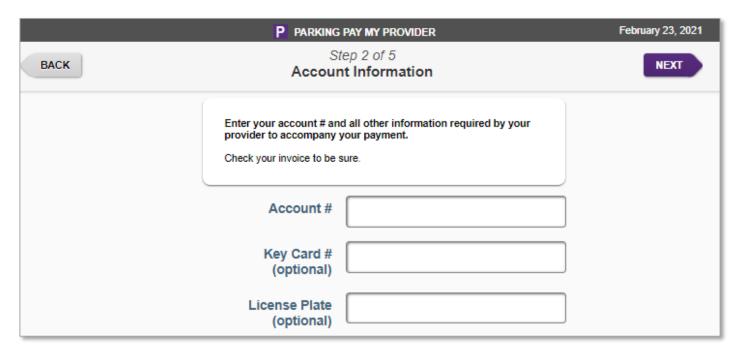


HealthEquity Pay My Provider option

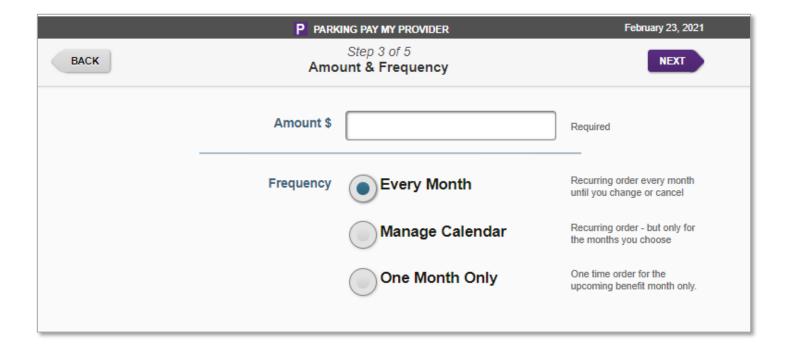


Account Information

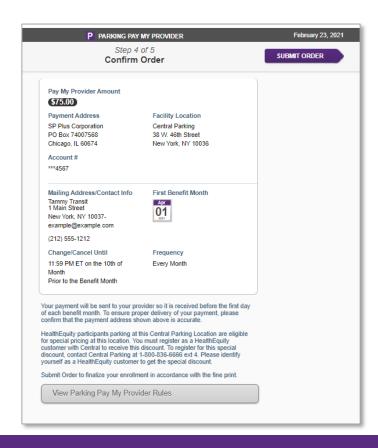
Provide any information your garage requires



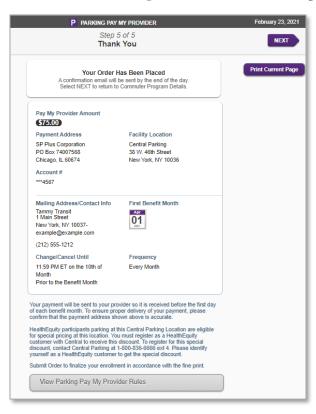
Enter amount and frequency



Confirm order



Confirmation order has been placed – Pay My Provider



Placing an order with Customer Service

HealthEquity WageWorks\•/

For assistance

- Members may call to place a commuter order at 877-924-3967
- Customer Service Representatives are available 24 hours a day, 7 days a week (excluding holidays)
- You will need to verify your name, zip code and last four of your SSN
- You will need to provide the following:
- Your work address and zip code
- Your parking garage location if you park (parking garage remittance address needed for Pay My Provider)
- Your transit provider information/pass type
- The Customer Service Representative will place your order for you and confirm your order

HealthEquity WageWorks\•/