



Yeshiva University®

Logging into YU systems

Your Active Directory name and password are used to login to the InsideTrack portal and other University systems.

Your email address is used to sign-into MS Office, YU instructure (Canvas) and your desktop.

The password is the same whether you use your email address or your active directory name.

To find your Active Directory / email address, start here:

<https://banner.oci.yu.edu/ssb/yumisweb.fetchad>

Need further assistance?

If you have any questions or difficulties signing in, please contact

YU helpdesk @ helpdesk@yu.edu or 646-592-4357

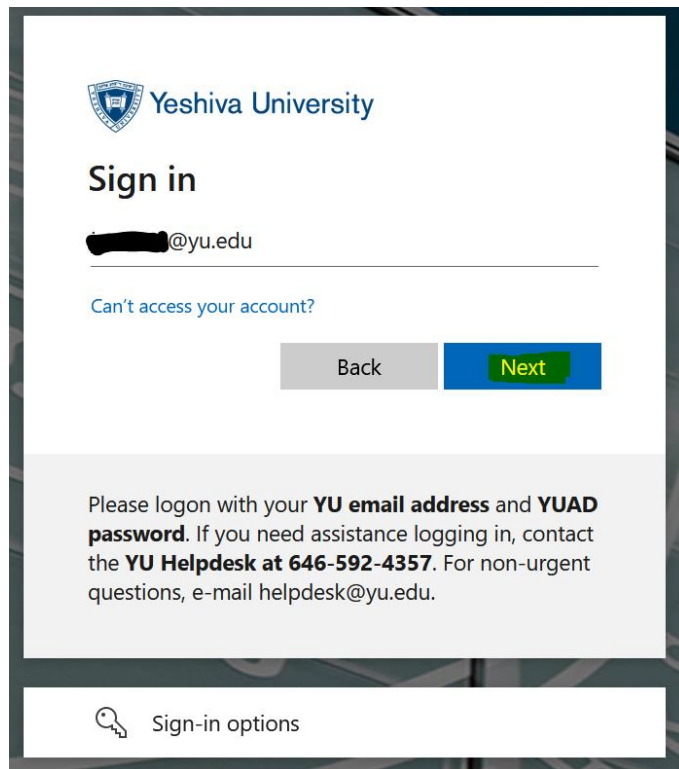
When you open your browser to any of the common links below, you will see the YU login window.

<https://www.office.com/> (MS Office tools including Outlook)

<https://insidetrack.yu.edu/> (YU Portal for access to Banner)

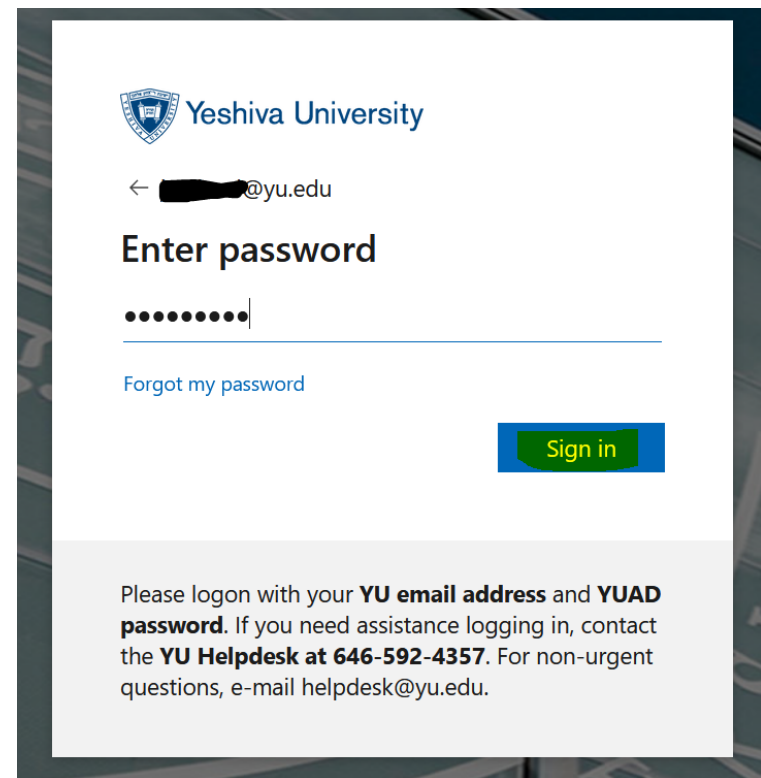
<https://yu.instructure.com> (Canvas)

1. Enter your YU email address and then click "NEXT"



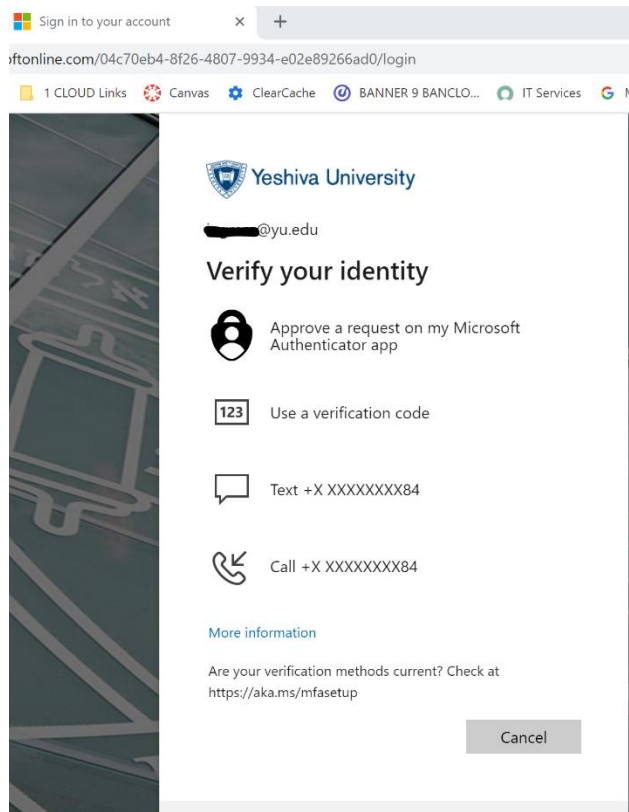
The screenshot shows the Yeshiva University login page. At the top left is the YU logo and the text "Yeshiva University". Below that is the heading "Sign in". There is a text input field containing a redacted email address followed by "@yu.edu". Below the input field is a link that says "Can't access your account?". At the bottom of the input area are two buttons: a grey "Back" button and a green "Next" button. At the bottom of the page, there is a grey box with the text: "Please logon with your **YU email address** and **YUAD password**. If you need assistance logging in, contact the **YU Helpdesk at 646-592-4357**. For non-urgent questions, e-mail helpdesk@yu.edu." At the very bottom, there is a white box with a key icon and the text "Sign-in options".

2. Enter your password (Active Directory password; same as for InsideTrack) and click Sign in

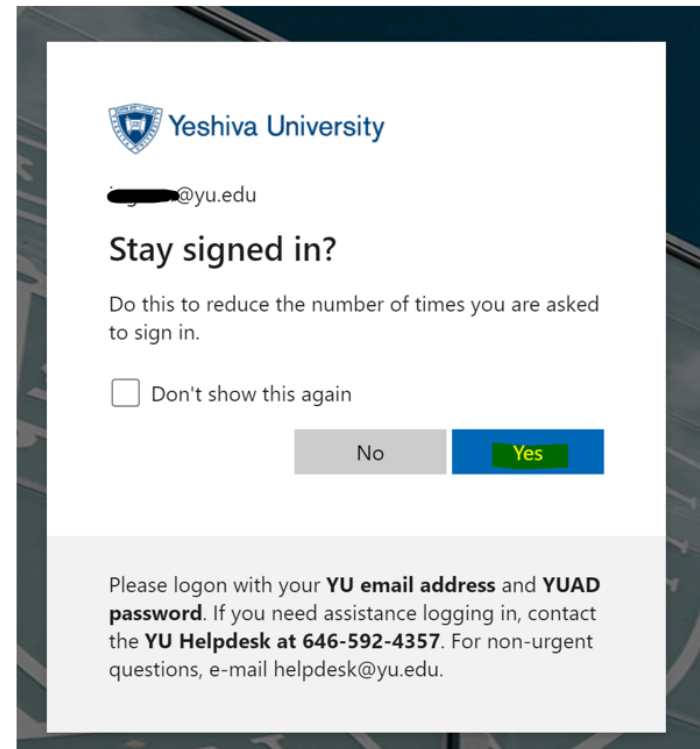


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3. When you are prompted, choose the method you provided to verify your identity: (i.e. cell phone number)



4. Click "Yes" to stay signed in



SAMPLE EMPLOYEE TAB - INSIDETRACK

The screenshot displays the 'Employee' tab in the Insidetrack system. The top navigation bar includes the Yeshiva University logo and links for Directory (VPN), Directory, Helpdesk, My Sites, and Sign Out. A left sidebar contains navigation options: Home, Employee (selected), Manage Employee, Manage Finance, Manage Procurement, Sponsored Programs, and ITS Portal. The main content area is titled 'Employee' and includes a breadcrumb 'Home Community / Employee'. It is organized into several sections:

- COVID-19 EMPLOYEE RESOURCES:** Contains links for COVID-19 Test & Vaccine Upload Tool, COVID-19 Test & Vaccine Document Review (Permission Required), and a webinar recording titled 'Webinar: Managing Anxiety Related to Returning to Work During the Pandemic [Recording]'.
- MACCABUY:** Announces the conversion of all users to a new 'Single Sign On' link and provides instructions for MaccaBuy (Single Sign On) and MaccaBuy (Requires username/password).
- SELF-SERVICE LINKS (BANNER):** Lists Employee Self-Service, Faculty Self-Service (highlighted in yellow), and Student Advisor Self-Service.
- EMPLOYEE TOOLS AND SYSTEMS:** Lists various systems including EMAIL (Microsoft 365 / Outlook), Banner Self-Service, PageUp (Applicant Tracking System), PaymentNet (JPMorgan P-Card system), Kronos - Time Entry, ARGOS (VPN required when off campus), Banner9 Admin Forms (VPN required when off campus), Banner Password Reset, Banner Advising Student Panel (ASP), and Banner Access Management (Security) (VPN required when off campus).
- BANNER SELF SERVICE LINKS:** Features buttons for Banner Self-Service and Employee Information.
- FACULTY RESOURCES:** Includes a link to 'Make Appointment with AV Technician' and a note about using classroom equipment.
- MY EMPLOYMENT DETAILS:** Includes a link for 'Benefits'.

SAMPLE FACULTY SELF SERVICE DASHBOARD

Faculty Self Services Dashboard



Good afternoon, [redacted]

This is the entry page for Banner Faculty. From here, you can navigate to the following links:

Faculty and Advisor

- Faculty Grade Entry
- Class List
- Faculty Detail Schedule
- Assignments
- [Faculty Week-at-a-Glance](#)
- Advising Profile
- Grade Change Forms

If you have any questions, please contact the Registrar.